

KATHARINE ALLEN

English-Spanish Interpreter, Licensed Trainer, Textbook Author, Advocate for the Profession... and...





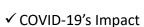
Who's Here?

- 1. What areas of interpreting do you work in?
- 2. Have you interpreted remotely?
- 3. Have you done RSI?
- 4. What is your greatest challenge/concern?



Katharine Allen, MA © 2021

3

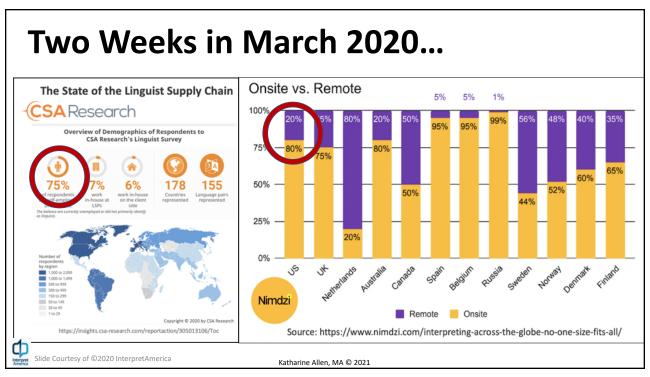


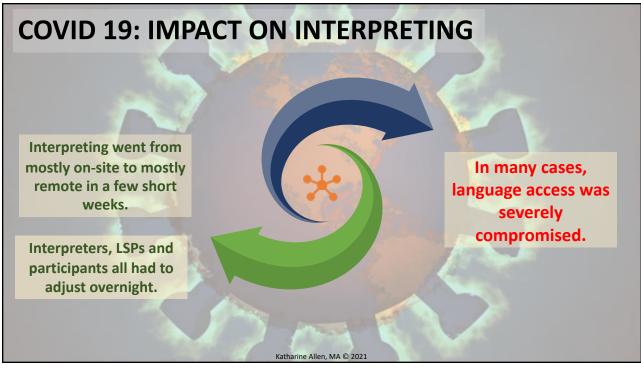
- ✓ Remote Interpreting Types/Platforms
- ✓ RSI Assignments
- ✓ RSI Challenges
- ✓ Interpreter Tech Set Up
- ✓ The Virtual Booth (Back Channel)
- ✓ RSI with a Phone Bridge
- ✓ Your Skill Set

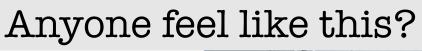
Today's Presentation

Katharine Allen, MA © 2021







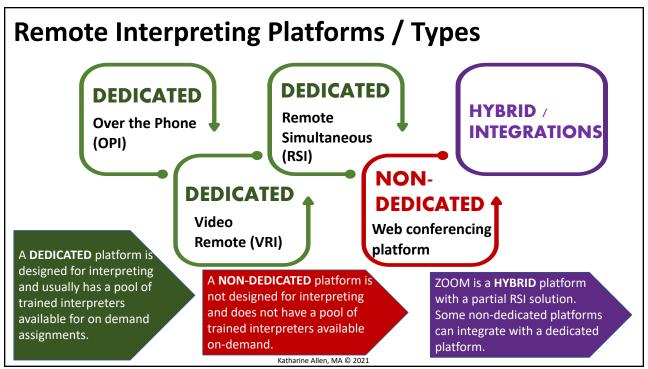




Katharine Allen, MA © 2021

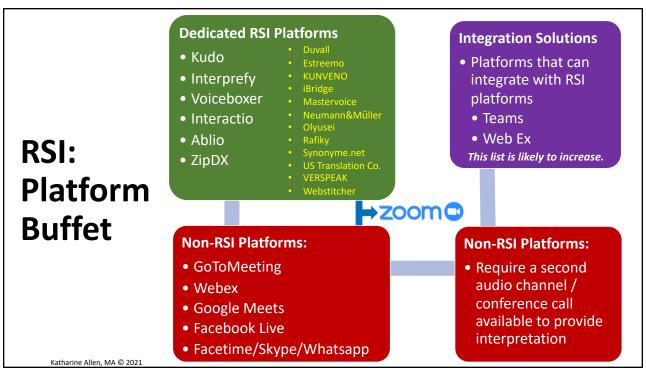
7

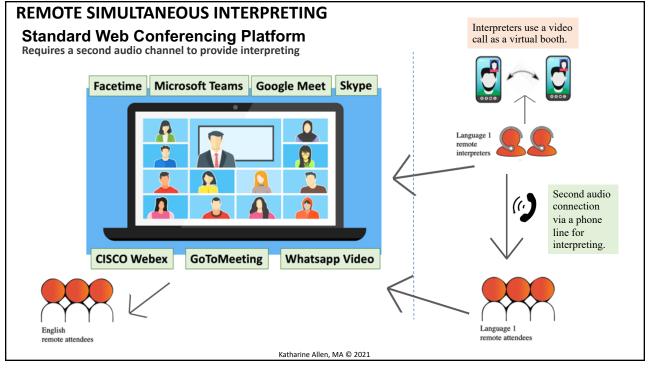




Remote Interpreting Platforms / Types DEDICATED DEDICATED Remote **Over the Phone INTEGRATIONS** Simultaneous (OPI) (RSI) NON-**DEDICATED DEDICATED** Video Web con Remote (VRI) platform A **DEDICATED** platform is designed for interpreting A NON-DEDICATED platform is ZOOM is a **HYBRID** platform and usually has a pool of not designed for interpreting with a partial RSI solution. trained interpreters and does not have a pool of Some non-dedicated platforms available for on demand trained interpreters available can integrate with a dedicated assignments. on-demand. RSI platform. Katharine Allen, MA © 2021

^

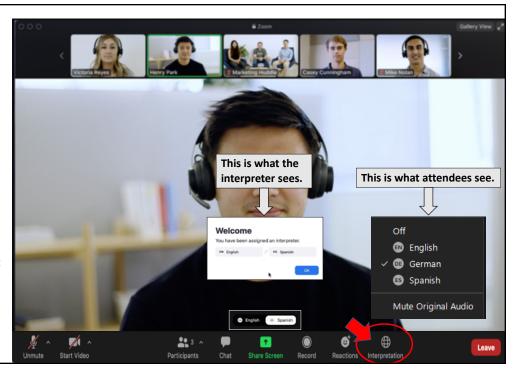




Zoom -A Hybrid Platform

- The interpreting function has to be set WHEN the meeting is scheduled.
- The English channel also functions as the floor.
- Once you have been assigned as the interpreter, you cannot hear the other interpreter.
- You have to switch to English for the "floor" to hear you.

Katharine Allen, MA © 2021



13

Traditional and Emerging RSI Assignments

Traditional conference interpreting

o diplomatic, international organizations, business conferences

Educational interpreting

 board meetings, public events, special education, parent-teacher

Healthcare

 classes, public health departments, COVID-related public meetings

Local government / non-profit

public meetings, community engagement, disaster response

Legal/Court interpreting

o attorney-client, depositions, immigration court, court audiences

Katharine Allen, MA © 2021

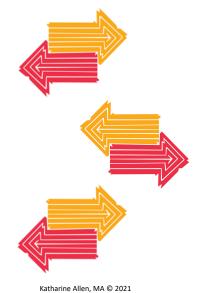


OTHERS?

RSI Webinar Events vs. Interactive Meetings

Webinar Events

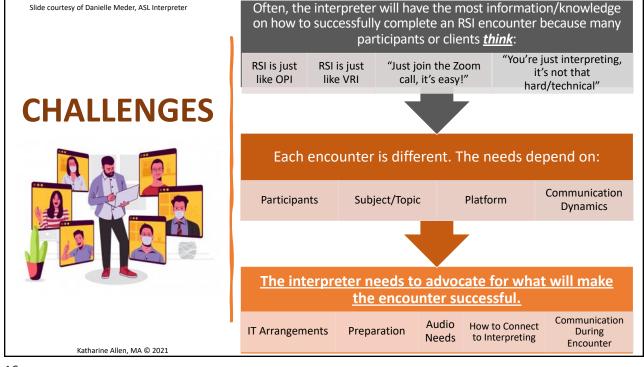
- Similar to more traditional conference interpreting.
- May interpret in one language direction only.
- The interpreter closes the camera off and interacts with a backchannel booth).
- Question and answer sessions are limited and often handled by a chat function.
- "Live" questions handled by a moderator.



Interactive Meetings

- All participants are on video as part of meeting.
- Interpreter is often on screen as well.
- Interpreter may need turntaking and intervention protocols as part of a negotiated dialogue.
- Interpreter will need to frequently switch channels between languages.

15

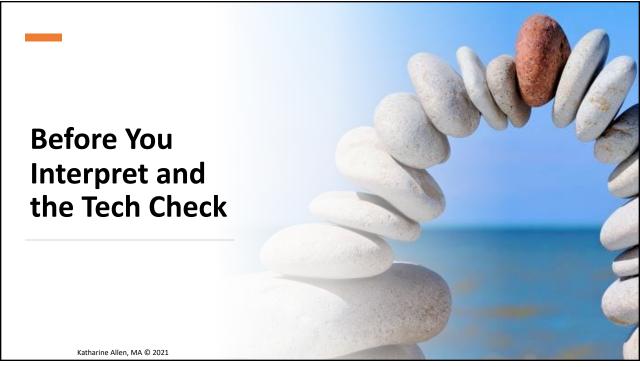


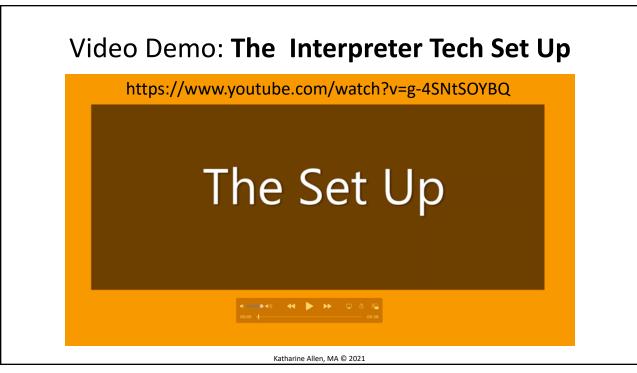


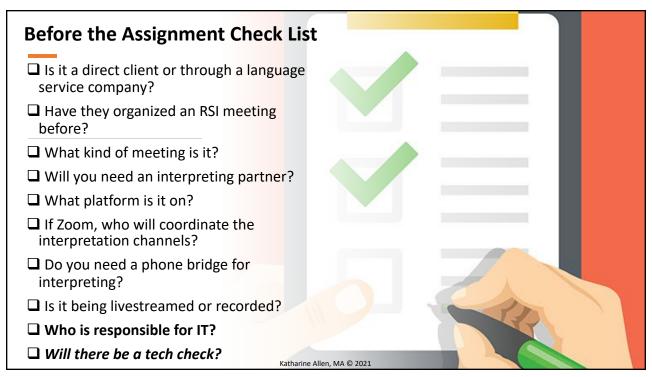
Things Fall Apart When...

- The client does not understand how to enable interpreting.
- The client does not give instructions for how to access interpreting.
- With Zoom, the meeting was scheduled without the interpretation feature enabled.
- Participants cannot access the interpreting (when using a phone or tablet to access the meeting)
- No process for how to handle Q&A sessions was set up.
- No one is assigned to IT.
- The interpreter and/or client is new to RSI.

17







The Tech Check

- ☐ How will attendees know how to log onto the interpreting channel?
- ☐ Request/provide a visual with interpreting channel instructions.
- ☐ If using Zoom, confirm that the meeting has been scheduled with interpretation enabled.
- ☐ Test everyone's sound and video.
- ☐ Require or encourage headset/microphone use by all.
- Determine how Q&A session will be handled.
- ☐ Determine if turn-taking between participants is required.
- ☐ Obtain contact information for primary contact before and during the event.
- ☐ Determine who is responsible for tech problems during the event.
- ☐ Request all relevant event documents and materials ahead of time.

Katharine Allen, MA © 2021

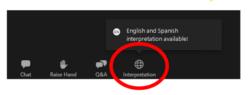
21

The Log On Slide

WELCOME TO OUR SPANISH SPEAKERS

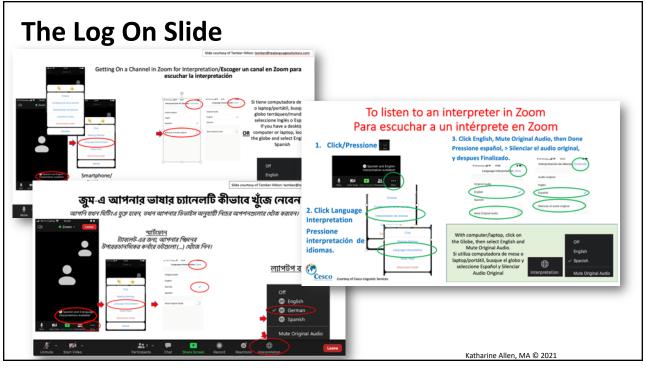


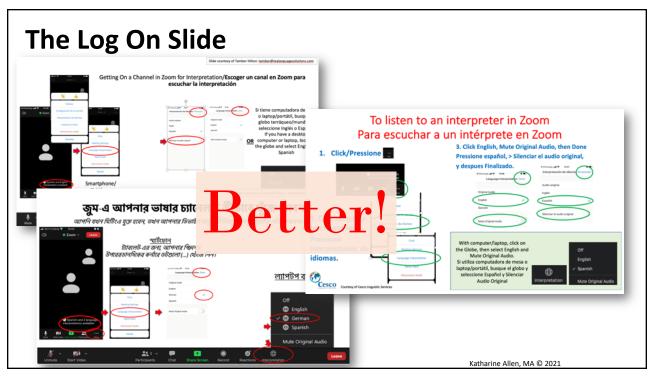
- "Would you like to listen to this conversation in Spanish? Follow these steps..."
 - 1. Haga clic en el icono de interpretación en la parte inferior de su pantalla.
 - 2. Seleccione español
- Watch the meeting LIVE on the
 Facebook
 event page.
 - Vea la reunión EN VIVO en la página de eventos de Facebook del



Katharine Allen, MA © 2021







Q&A Sessions

- Chat feature in the platform or,
- Use mics to verbally ask questions or,
- "Raise hand" function in platform or,
- Group meetings that encourage open dialogue.

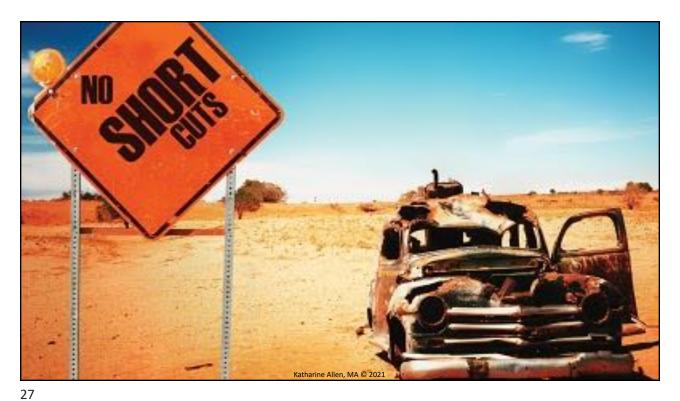


How to Manage

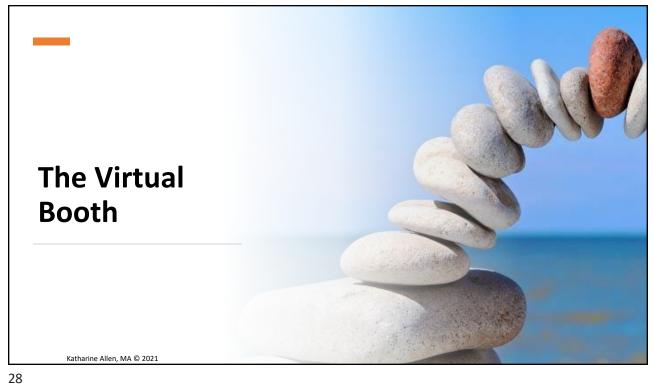
During your pre-session brief or introduction ask and

- determine:
 - Who will monitor the chat box for questions?
 - Who will interpret the questions (if there is more than one interpreter)?
 - What signal will you or the participants use to indicate they want to comment?

Katharine Allen, MA © 2021







Video Demo: The Virtual Booth / Back Channel



Katharine Allen, MA © 2021

29

OPTION 1:

Use a second device with a video call to coordinate with your partner.

OPTION 2:

If on ZOOM, use a second device to log into the same meeting and listen to your partner on the interpreting channel.

Setting Up a Virtual Booth

Hi, what back channel would you like to use? I would rather have a visual signal instead of using a chat window. And how often should we switch?





Let's use a video call on our phones. We can use a thumb's up signal. I think we should switch every 20 minutes.

When working on web conferencing platforms not designed for remote simultaneous interpreting, interpreters create their own virtual booths to coordinate during the event.

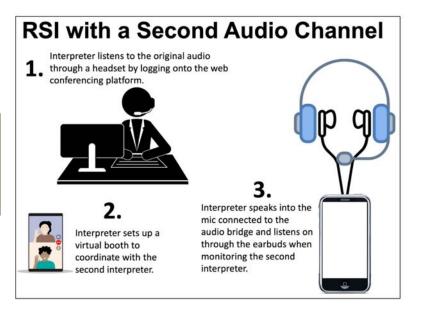
Katharine Allen, MA © 2021



All virtual booth set ups require you to manage TWO

- o The event
- Your partner

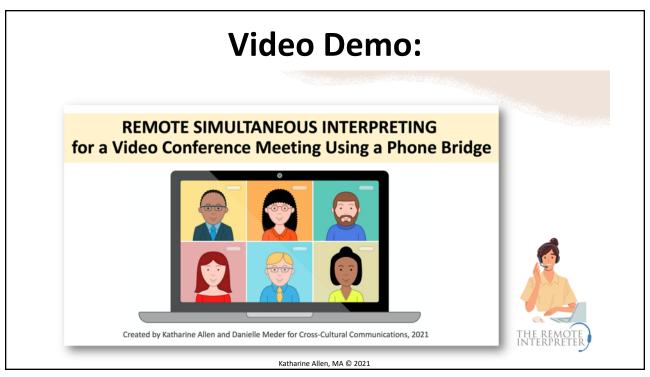
audio channels:



Set up your virtual booth in advance and PRACTICE when working with a new partner!

Katharine Allen, MA © 2021





When the simultaneous mode is used for dialogs...

Katharine Allen, MA © 2021



SPECIAL EDUCATION DIVISION

TRANSLATION/INTERPRETATION DEPARTMENT

Full script: "(Greeting- Good morning/ Good afternoon,) my name is (Full name), I'll be your interpreter for this meeting. Before you get started, I would like to ask you for help with a few things to provide effective communication for the team:

Please speak one at a time and avoid interruptions or cross talk. To help with the audio quality, please try to speak clearly and use a moderate rate of speech, especially if you'll be reading from sections of a document.

I'll be muting my microphone while I'm listening to each presenter and interpreting for the parent. I will unmute my microphone whenever the parent has a comment or a question, or if I need to ask a team member for clarifications or to pause.

I'll be using this signal [hold your palm up to the camera] to let the team know when the parent has something to say or if I as the interpreter need to ask for clarification or need a team member to repeat something. Can someone please help me by keeping an eye out for my signal? [Wait a few seconds for the team to acknowledge what you have said]

Thanks, I appreciate your support. I'm ready to begin when you are'

Courtesy of Mario García from the San Diego Unified School District

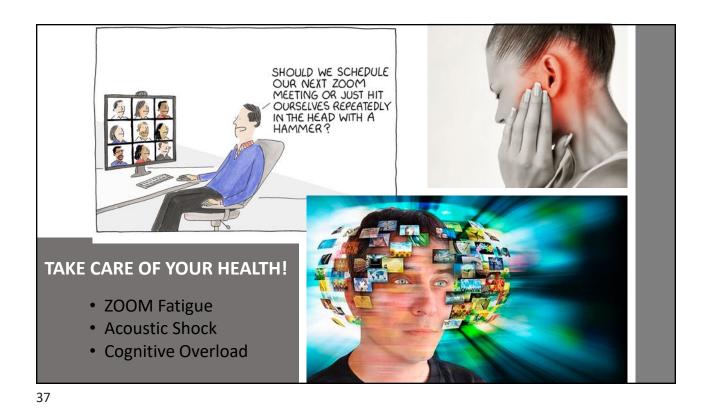
- ☐ Many meetings that have traditionally been interpreted consecutively are now being interpreted simultaneously.
- ☐ When the meeting involves a discussion or dialogue between parties, the interpreter needs:
 - Introduction scripts
 - Turn-taking signals (physical and verbal)
 - Intervention scripts
- ☐ In RSI for interactive meetings, interpreters are visible, sometimes part of the discussion and in charge of managing the platform to help everyone's voice be heard.

35

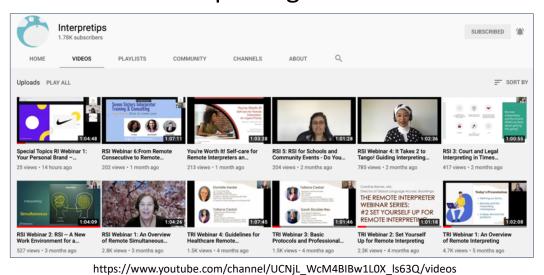
FINAL STEP: Know Your Skill Set

- Have you interpreted remotely before?
- If so, which modes?
- Are you comfortable interpreting in all modes.
- Do you understand the RSI platforms?
- Do you have and know how to use the required tech set up?
- Have you practiced intervention skills when interpreting remotely?
- Have you team interpreted?
- Have you used a virtual booth?
- When will you say "yes"? And when will you say "no"?
- Where will you seek help or guidance?



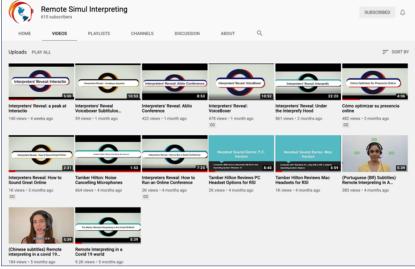


RESOURCES: Cross-Cultural Communications Remote Interpreting Webinar Series



Katharine Allen, MA © 2021

RESOURCES: Remote Simul Interpreting Youtube Channel



https://www.youtube.com/c/RemoteSimulInterpreting/videos

Katharine Allen, MA © 2021

39

